



**North Central Regional Transit District
Board Meeting
Friday, March 6, 2015
Jim West Regional Transit Center
9:00 a.m. - 1:00 p.m.**

CALL TO ORDER:

A regular meeting of the North Central Regional Transit District Board was called to order on the above date by Mayor Daniel Barrone, Chair, at 9:13 a.m. at the Jim West Regional Transit Center, 1327 Riverside Drive, Española, New Mexico.

- 1. Pledge of Allegiance**
- 2. Moment of Silence**
- 3. Roll Call**

Ms. Lucero called the roll and it indicated the presence of a quorum as follows:

Members Present:	Elected Members	Alternate Designees
Los Alamos County	<i>Councilor Pete Sheehey</i>	
Rio Arriba County		<i>Mr. Tomás Campos</i>
Taos County	<i>Commissioner Jim Fambro</i>	
Santa Fé County	<i>Commissioner Miguel Chávez</i>	
Nambé Pueblo	Absent	
Pojoaque Pueblo	<i>Mr. Tim Vigil [T]</i>	
Ohkay Owingeh	Absent	
San Ildefonso Pueblo		<i>Ms. Lillian Garcia</i>

Santa Clara Pueblo	Absent	
Tesuque Pueblo		<i>Ms. Sandra Maes</i>
City of Santa Fé		<i>Mr. Jon Bulthuis</i>
City of Española	<i>Councilor Dennis Tim Salazar</i>	
Town of Edgewood	<i>Councilor Chuck Ring</i>	
Town of Taos	<i>Mayor Daniel Barrone</i>	
Rio Metro (ex officio)	<i>Ms. Elizabeth Carter</i>	

Staff Members Present

Mr. Anthony J. Mortillaro, Executive Director
 Ms. Dalene Lucero, Executive Assistant
 Mr. Michael Kelly, Transit Operations Manager
 Ms. Stacey McGuire, Projects and Grants Specialist
 Mr. Jim Nagle, Public Information Officer
 Mr. Daniel Simon, Marketing and Communications Specialist
 Ms. Charlene Padilla, Transit Driver I
 Mr. Nicholas Molina, Transit Driver II
 Mr. Robert Hiland, Transit Supervisor
 Ms. Pat López, Acting Finance Director
 Mr. Gary Guinn, Fleet and Facilities Maintenance Manager

Others Present

Mr. Peter Dwyer, Legal Counsel
 Mr. Carl Boaz, Stenographer
 Mr. Ardee Napolitano, Rio Grande Sun
 Ms. Lisa Katonak, Santa Fe County Manager's Office
 Ms. Marcy Eppler, NMDOT
 Ms. Delilah Garcia, NMDOT
 Mr. David Harris, NMDOT
 Ms. Tessa Jo Mascareñas, Santa Fe County
 Mr. Tim Martínez, San Ildefonso Councilman

4. INTRODUCTIONS

Everyone present introduced themselves to the Board and public.

5. APPROVAL OF AGENDA

Commissioner Chávez moved to approve the agenda as presented. Mr. Bulthuis seconded the motion and it passed by unanimous roll call vote with Town of Edgewood, City of Española, Los Alamos County, Pojoaque Pueblo, Rio Arriba County, City of Santa Fe, Santa Fé County, San Ildefonso Pueblo, Taos County, Town of Taos and Tesuque Pueblo voting in the affirmative and none voting against (11-0).

Mr. Dave Harris was invited to address the Board.

Mr. Harris said the New Mexico Transit Conference was held in conjunction with the Southwest Transit Conference (Federal Region Six) with about 250 people in attendance. The awards dinner was held on Tuesday evening and Federal Transit Administration (FTA) staff were also present. At the awards dinner, he had the pleasure to present an award from New Mexico Department of Transportation to the NCRTD Staff and Board for the 2014 5311 Transit System of the Year. He said it is great to see all the progress the RTD has made and the good that the RTD has provided.

6. APPROVAL OF MINUTES – February 6, 2015

Commissioner Fambro moved to approve the minutes of the January 9, 2015 Board meeting as presented. Commissioner Chávez seconded the motion and it passed with unanimous roll call vote with Town of Edgewood, Española Los Alamos County, Pojoaque Pueblo, Rio Arriba County, City of Santa Fe, Santa Fé County, San Ildefonso Pueblo, Taos County, Town of Taos and Tesuque Pueblo voting in the affirmative and none voting against (11-0).

7. PUBLIC COMMENTS

There were no speakers from the public.

PRESENTATION ITEMS

A. Presentation of 5311 System of the Year Award

This presentation was made above, before the consideration and approval of minutes.

B. Presentation of Employee Anniversaries

Chair Barrone introduced the presentation and presented 5-year service awards to Ms. Charlene Padilla, Mr. Nicolas Molina and Mr. Robert Hiland. He praised them for their service to the RTD and the people of the region.

ACTION ITEMS FOR APPROVAL / DISCUSSION

C. NCRTD Proclamation “Stand-Up for Transportation Day”

Mr. Mortillaro said the American Public Transportation Association (APTA) is reaching out to Congress for bi-partisan support for the re-authorization of MAP 21 which soon will expire. This effort encourages support for enacting a new multi-year funding bill that provides dedicated funding for the Highway Trust Fund for federal transit programs and expansion of the program for transit and highway infrastructure needs in the nation. It is amazing that the Congress hasn't been able to get a long-term funding of public transportation. This proclamation targets specifically a long-term funding bill (about six years) and provide increases in funding for public transportation.

Councilor Sheehey felt it was worth a try.

Commissioner Chávez moved to approve the “Stand-Up for Transportation Day” proclamation. Councilor Sheehey seconded the motion and it passed with unanimous roll call vote with Town of Edgewood, Española Los Alamos County, Pojoaque Pueblo, Rio Arriba County, City of Santa Fe, Santa Fé County, San Ildefonso Pueblo, Taos County, Town of Taos and Tesuque Pueblo voting in the affirmative and none voting against (11-0).

D. Discussion and Consideration of Resolution No. 2015-08 Adopting the North Central Regional Transit District Title VI Program

Mr. Mortillaro said Resolution No. 2015-08 provides for the adoption of the Title VI policy.

Ms. McGuire explained that the resolution is to prohibit discrimination which the FTA requires compliance in order to receive federal funds. She said one caveat is that, due to RTD growth, the District will soon need a stand-alone program (next year). The District will work with NMDOT on that. Page 19 presented the resolution itself and the only change in the policy is on page 28, under #15 which describes services that now include Taos fare-based service.

Councilor Ring moved to approve Resolution No. 2015-08 as presented. Councilor Salazar seconded the motion and it passed with unanimous roll call vote with Town of Edgewood, Española Los Alamos County, Pojoaque Pueblo, Rio Arriba County, City of Santa Fe, Santa Fé County, San Ildefonso Pueblo, Taos County, Town of Taos and Tesuque Pueblo voting in the affirmative and none voting against (11-0).

E. Discussion and Consideration of Approval of the Fleet Vehicle Maintenance Agreement between the North Central Regional Transit District and Rio Arriba County

Mr. Kelly informed the Board that they have recently had discussions with Rio Arriba County for providing vehicle maintenance because many to the District vehicles use diesel and the facilities in town

are only for smaller vehicles. So with this agreement, the county facility in Alcalde could provide the maintenance services. Recent maintenance needs have meant considerably increased costs.

He said there are facilities in Albuquerque and they have higher shop rates (\$127 per hour). In addition, it takes two staff members to get the vehicle down there and the driver back. Rio Arriba County Manager, Tomás Campos, has gratefully offered to help us. Their Board of County Commissioners has approved using the Alcalde facility which is only 6 miles away and has certified mechanics and a drug free workplace. They settled on a shop rate of \$85 per hour. This agreement is temporary because the Board last year approved constructing a facility on-site but that is still down the road for future funding. This agreement will hopefully provide added savings to us.

Chair Barrone didn't think they could perform warranty work.

Mr. Kelly agreed but pointed out that most of the vehicles have exceeded their warranty. They recently found a facility in Santa Fé that can do some warranty work. The rest go to Albuquerque.

Councilor Sheehey said this plan is to work on the ten vehicles as needed and the rest of the smaller vehicles will be maintained locally.

Commissioner Chávez supported it because it keeps the money in the local economy.

Ms. Maes asked about possible conflicts for this work within the parameters.

Mr. Kelly clarified that there is no conflict. The FTA welcomes government to government work.

Ms. Maes asked if that couldn't just be applied to local match obligations in lieu of invoices. She asked if that was considered at all.

Mr. Campos said it would be too convoluted to meet the federal match requirements.

Ms. Maes said she just wanted to make sure that clarification was on the record.

Commissioner Fambro referred to page 50 under repair estimates and the last sentence talked about repair estimates that were prepared within 45 minutes. He asked for clarification on that provision and whether the District was paying for the estimates.

Mr. Kelly explained that occasionally it might take longer to prepare an estimate. It would be for something out of the norm that costs them additional time and money. So the District would pay for an estimate that exceeded 45 minutes.

Councilor Salazar moved to approve the Fleet Vehicle Maintenance Agreement between the North Central Regional Transit District and Rio Arriba County as proposed. Councilor Ring seconded the motion.

Mr. Bulthuis remarked on the drug and alcohol testing that it looked like everything was specified. But

he asked if it is clear that the County will pay for those costs and none would be charged on RTD vehicles.

Mr. Campos agreed. He added that the County actually did go back and rewrote their drug policy and improved it to meet the standard. They also has insurance to cover the liability.

The motion passed by unanimous roll call vote with Town of Edgewood, Española Los Alamos County, Pojoaque Pueblo, Rio Arriba County, City of Santa Fe, Santa Fé County, San Ildefonso Pueblo, Taos County, Town of Taos and Tesuque Pueblo voting in the affirmative and none voting against (11-0).

F. Discussion and Consideration of Resolution No. 2015-04 Adopting the North Central Regional Transit District Social Media Policy

Mr. Nagle reminded the Board that at the February Board meeting he presented the social media policy that allows us to engage in various social media communications including Facebook, Twitter, Instagram, Youtube, and LinkedIn. He redrafted the resolution to specify that it is to share information to present information directly to the passengers and followers. The packet has the redrafted policy.

Mr. Campos moved to approve Resolution 2015-04 Adopting the North Central Regional Transit District Social Media Policy. Councilor Ring seconded the motion.

Councilor Ring asked if the passengers would be able to access the internet while on the bus.

Mr. Nagle clarified that the buses are not equipped with WiFi but smart phones can access the internet.

Councilor Sheehey agreed with the motion. If the NCRTD wants to start exploring interactive work with our customers, he recommended they look at the Los Alamos interactive website which is Open Forum. It is managed by Peak Democracy. It is relatively inexpensive and by which the District can take some input without it getting out of control. It is worth looking into but what you have here is a good start.

The motion to approve passed with unanimous roll call vote with Town of Edgewood, Española Los Alamos County, Pojoaque Pueblo, Rio Arriba County, City of Santa Fe, Santa Fé County, San Ildefonso Pueblo, Taos County, Town of Taos and Tesuque Pueblo voting in the affirmative and none voting against (11-0).

DISCUSSION ITEMS

G. Discussion and Review of Ski Santa Fe Service - Update

Mr. Mortillaro handed out a document in preparation for an in-depth discussion next month. Basically, the Santa Fé City Council Finance Committee, by a 3-2 vote, forwarded this for a vote by the City Council on March 11 and Staff will be there for the meeting.

Hopefully this will put the issues out front. District staff is not advocating for this but will just be there

for information. We still need to meet with Tesuque and Nambé. A meeting was scheduled and then cancelled.

Santa Fé City and Santa Fe County still need to make their own decisions. The Board agreed to make a final decision at the April Board meeting.

Councilor Sheehey said, to clarify finances, that there is a \$75,000 funding gap for this route.

Mr. Mortillaro agreed and explained that to provide the service the District has to lease two vehicles and that cost is \$50,000 per year. If we don't have to lease two and can use one RTD vehicle it would reduce that cost by \$25,000 per year.

Councilor Sheehey asked if that is the difference between revenue and cost.

Mr. Mortillaro said no and clarified that it is what is still needed to provide the service.

Councilor Sheehey asked if, as of today, anyone was committed to go forward.

Mr. Mortillaro said the Director of Rio Metro is willing to provide \$15,000 and Ski Santa Fé was willing to give \$5 credit against a lift ticket. Mr. Mortillaro asked for further discussion on that and haven't been able to do so. He explained that the lift ticket arrangement meant no money would change hands.

Councilor Sheehey said he would miss the April Board meeting but expressed his view. If Los Alamos offered a backup vehicle, it would be all they could justify in offering. But if the City of Santa Fe, Santa Fe County and Ski Santa Fé are not willing to participate financially, then there is no offer from Los Alamos.

Commissioner Chávez said his position is the same. The \$5 is off the table. He asked what City Finance offered.

Mr. Bulthuis said the recommendation was \$25,172 and he would know on March 11 if that gets approved.

Commissioner Chávez said the only way he would support this service is if it is shared equally among Ski Santa Fé, NCRTD, City of Santa Fe and Santa Fe County. It has to be a private/public agreement and a \$5 lift ticket discount is not a contribution.

Mr. Mortillaro said one party hasn't come to the table yet. And until we get a reply from them, we can't get to a resolution. Our vehicle is worth \$25,000 so each party would have to pony up \$25,000. Ours is in-kind. Rio-Metro graciously agreed to \$15,000.

Councilor Ring wouldn't discount the \$5 off the lift ticket but didn't know if that is a good deal since he didn't ski or snow board. But he hated to see all of this work go for naught.

Commissioner Chávez commented that Ski Santa Fé said they were paying through GRT to subsidize the transportation.

Mr. Bulthuis said there were very similar comments at the Finance Committee meeting. At the Council meeting he would share some of these comments today.

Ms. Maes reminded the Board of Governor Dorame's comments last time. This is an economic venture and they could get creative on how to transport passengers safely. The other reason is for the cultural sensitivities and financial aspects. She thought they had the ability to see it as an economic venture if things fall into place and she hoped they could get there in April.

Commissioner Chávez asked Mr. Bulthuis if the City will try to contact Ski Santa Fé and tell them we would like them to get more interested in it.

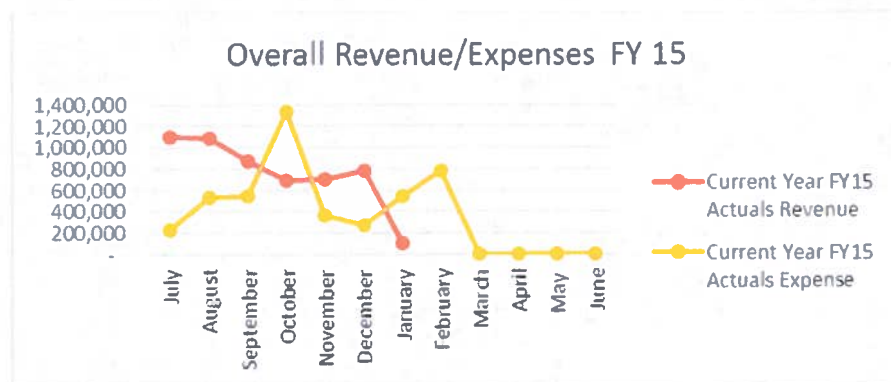
Mr. Bulthuis agreed to do that.

Chair Barrone asked Ms. McGuire to try to set up a meeting with the parties.

H. Financial Report for February 2015

Mr. Mortillaro said Mr. Lopez is with his daughter for the release of her Spanish album in Los Angeles.

Mr. Mortillaro said the summary financial report is for 8 months of activity. The budget would be 66.6%. The total revenues are on page 70. Almost 52% of budgeted has been received and \$3.6 million is GRT and balance is grant funds and miscellaneous revenue. Page 71 shows county revenues which he reviewed with the Board. The District is at 47.2% on expenditures. So they are below budget.



I. Finance Subcommittee Report

Mr. Mortillaro said the minutes in the packet are from the January meeting where the Committee discussed the mid-year report. In general, we anticipate that with projections on target, the District will

probably end the fiscal year with \$100,000 surplus.

Councilor Sheehey said the Finance Subcommittee minutes are on page 84. The Los Alamos contribution is less than originally projected and has one minor error. He was surprised because they were told Washington funding has stabilized. The County has been several million short and have to adjust the budget to account for that shortfall. It might be suspension of funds for WIPP clean-up. We are pleasantly surprised with the rest of the district having an upswing of the economy.

Mr. Mortillaro said the Committee considered a joint opportunity with the Taos Chili Line of the benefits to both parties with consolidation of the two transit systems. Finance Subcommittee approved bringing that issue to the Board for direction. That will be on the April agenda. The other good news was that a TID was approved for improvements at the Taos Ski Valley and the District will benefit with the one-time increase in GRT transit taxes and their desire to attract and promote more ski participation.

Commissioner Fambro said it is a positive venture. This is one where the TID worked. It means \$1.5 million more for Taos during the life of the TID. He described the projects that will be included.

J. Tribal Subcommittee Report

Mr. Lonnie Montoya was not present. Mr. Mortillaro said there was no report.

Rio Metro Report - Ms. Carter

Ms. Carter provided Railrunner statistics by stations for weekdays and weekends.

K. Executive Report for February 2015 and Comments from the Executive Director

1) Executive Report

Mr. Mortillaro said his report was in the packet.

He commented that everyone has done fairly well on returning the IGC's to the District and he asked those who haven't to get them in quickly.

Ms. McGuire reported on the IT rollout and offered to do a demo of it after the meeting. Staff has been diligent to implement all parts of it. She provided handouts including a card for riders to use. They also will roll out the system-wide route changes and were currently working on getting them all out. The marketing department has been preparing the rack brochure and the business card is to promote the new services. A billboard will be placed on Highway 84/285 and have a system route map not only in hard copy but also electronically.

The web site is being redesigned with more features. They have all the tools to make the trip seamless. We want everything on the web. Bus routes are being generated to help promote the enhancements.

She played the radio ad that will come out soon.

Ms. Maes said the android app is being developed. GPS will personalize it for the passenger.

Mr. Mortillaro said in future merchants located nearby can have an ad on it.

Ms. McGuire said a rider can see when the next bus arrival will be. There will be text messages for delays or other community alerts and also a place to subscribe to them and people can use scan code.

She announced an opportunity for an interagency trip plan will be coming in the future.

Mr. Mortillaro announced that Santa Fé Trails has that on-line now so it will be seamless with them.

Ms. Maes asked about having one in Spanish.

Ms. McGuire said they will do that option in the future.

Councilor Ring said- on the web page it says this plug in is not supported.

Mr. Nagle explained that it is related to the flash technology on site. It is an ongoing complaint for Apple users. It doesn't have flash technology.

Mr. Mortillaro asked Mr. Bulthuis to address HB 92.

Mr. Bulthuis said that yesterday, he and Mr. Mortillaro and several others were at the Legislature to give testimony. HB 92 made it through the Ways and Means Committee. But then, action was taken to table the item. The big push here was on how to pay for transportation - through bonds or a taxing mechanism. That was the discussion among legislators. There seems to be a strong desire to do something and he was encouraged.

Mr. Mortillaro added that initially, the bill only provided transits service for cities and counties. It was changed and now includes RTD's. Whatever comes out has to have the transit component in some way. But there are philosophical differences.

Councilor Sheehey suggested that with gas prices so low, gas tax increases are possible. It would be a continuing source for roads and transit. Bonding is passing the buck. He hoped enough legislators would see that and support an increase in gas tax.

2) Performance Measures for January 2015

3) Ridership Report for January 2015

Mr. Kelly shared his reports and referred members to page 93 and following for the details. Routes are down slightly from the previous year. Cold water and low gas prices has hurt the statistics. NCRTD costs still are below the regional average. He briefly commented on the other statistics.

4) ITS Rollout / New Route Implementation

This was addressed earlier in the meeting.

MATTERS FROM THE BOARD

There were no Matters from the Board.

MISCELLANEOUS

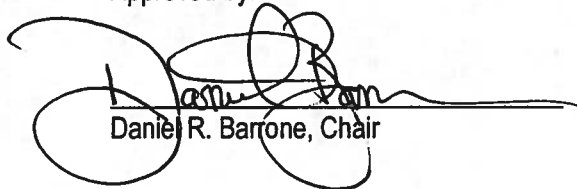
There were no miscellaneous items to consider.

ADJOURN

Councilor Ring moved to adjourn the meeting. Commissioner Chávez seconded the motion and it passed by unanimous voice vote. The meeting was adjourned at 10:50 a.m.

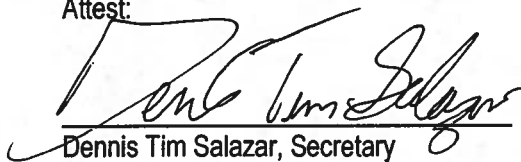
NEXT BOARD MEETING: April 3, 2015 at 9:00 a.m.

Approved by:



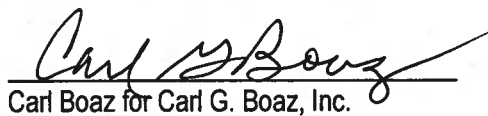
Daniel R. Barrone, Chair

Attest:



Dennis Tim Salazar, Secretary

Submitted by:



Carl Boaz for Carl G. Boaz, Inc.